

Minutes of the Joint Workforce Investment Board Youth Council

**Bloomington Housing Authority
1007 North Summitt Street
Bloomington, Indiana
Thursday, October 25, 2012
10:00 a.m. to 11:00 a.m. Eastern Time**

Members Present: Lydi Davidson, Robin Landrum, Hollie Sullivan (via phone), Jennifer Osterholt, Marilyn Pitzulo, Cheryl Musgrave

Members Absent: Representative Suzanne Crouch, Bernie Faraone, Cheri Jones, Paula Pinkstaff, Pat Sutton

Others Present: Becky Branham, Region 5; Mary Hamilton, Region 11; John Corcoran, Region 8; Bart Brown and Michele Thompson, Region 9

Joint Workforce Investment Board Staff Present: Lucy Houchin, Executive Director; Kelly Donoughe, Thomas P. Miller and Associates

Jennifer Osterholt, Youth Council Chair, called the meeting to order at 10:10am and noted a quorum was not present.

Minutes

The Council reviewed the minutes from the September 5, 2012 meeting but did not vote to approve the minutes because there was not quorum present.

Discussion Items

Ms. Houchin discussed electronic voting and described that starting January 1, 2013, the Youth Council can begin voting electronically. Ms. Houchin described the information included in the draft policy. The legislation requires that we still must have 1/3 participation (4 people) physically present in the meeting. Votes must be taken through roll call. Each member must attend at least 1 meeting in person each year. Those voting electronically must provide a written statement verifying their vote via email or US mail within 5 business days. Ms. Houchin recommended leaving the limitations at a minimum, but noted the Youth Council could add things such as requiring that members seek approval before participating electronically. Ms. Houchin asked if the Council would like to add anything to the recommendations for the JWIB to consider. Ms. Landrum stated that the ones included are sufficient. The other Council Members agreed the recommendations are adequate. Four members will still need to be around a table in the future, and other members will be able to call-in.

Transitioning

Ms. Osterholt asked Ms. Houchin to update the Council on the transition to WIBs. Ms. Houchin provided a timeline for the transition and stated that everything must be in place by July 1, 2013. There has been formal communication to the regional RWB chairs and ROs. Local elected officials must select a chief elected official (CEO) which is expected to happen between now and January. Board members will be appointed to the new WIBs. These boards will have a mandatory Youth Council which will be responsible for selecting youth service providers. The new WIBs and Youth Councils will have to meet before July 1, 2013.

Ms. Houchin stated there are several different options for how the board can structure itself, and can utilize lessons learned from the last transition. Ms. Houchin will be doing research on the other WIBs' transition and plans to have it complete by the end of November. She will be talking to each of the other WIBs in the state to find out reasons for their structures and lessons learned. Mr. Corcoran suggested receiving electronic local elected official agreements for the WIBs that are established in other regions. He would also like to receive the bylaws and Articles of Incorporation for those WIBs. Region 9 already has these documents. Ms. Houchin will request these documents and forward them. Mr. Corcoran suggested providing information about the way things currently are structured as well as the way they were organized prior to the transition.

JWIB Youth Council Concept Paper. Ms. Houchin drafted a concept paper around the previously discussed idea of securing additional funding to support programming to provide youth with opportunities to gain work experience, develop employability skills and assist in their community's beautification efforts. She has listed a variety of funding sources to consider, and mentioned that AT&T and Dollar General are not ideal for this type of initiative. The Council determined it will not pursue funding given the transition, but will share the concept paper with the new Youth Councils in 2013.

Ms. Davidson stated that the JAG Induction Ceremony was astonishing and is an excellent program. She recommended it would be good to expand the JAG program and make it county-wide, but does not want to duplicate efforts. Ms. Pitzulo reminded Council members of the discussion at the last meeting concerning ways to expand JAG to non-WIA participants.

Ms. Musgrave described a recycling initiative/competition that has been successful in picking up litter. INDOT supplies materials needed and there is a lot of interest involving current offenders and ex-offenders. They organize the efforts by separating the population (groups are scheduled on different days). Ms. Musgrave described they would like to incorporate youth in this program.

State Youth Council Summit. Ms. Houchin attended the State Youth Council Summit in September. There was a presentation about children in poverty and the effects it has on their future potential. There were several helpful workshops covering council development and planning, work experiences, resource mapping, business support and engagement, and others. There was a great deal of information sharing, and Ms. Houchin will review some of the best practices and share with the group. This Summit will be annual and all regions were represented.

Other Business

The Council needs to set the next meeting and would like to schedule the meeting on the same day as the JWIB meeting; 4 members must be physically present. Ms. Houchin will send out meeting notices. The next meeting will be held on:

February 7, 2013
9:30am – 10:15am
Indianapolis area
Teleconferencing will be available.

The meeting is adjourned at 10:55am.